Updating Your Educator Profile in Educator Certification Online System (ECOS)

After you log into your TEA Login (TEAL) account, and have set up your security questions, you will see the Self-Service menu on the left and the Educator link with your TEA ID number. **Click on** the **Educator** link.
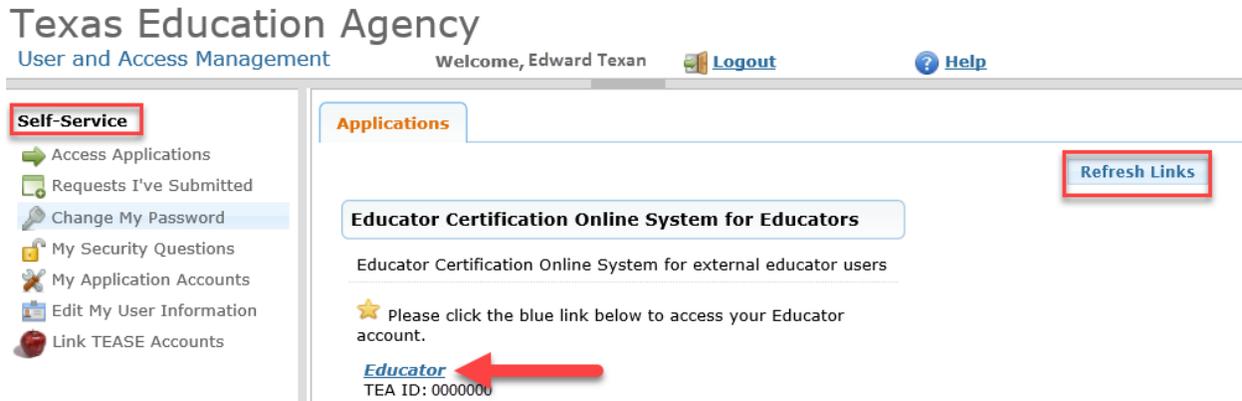
Clicking the Educator link logs you into the Educator Certification Online System (ECOS) **Educator Profile Setup** page. Your information **must be updated on this page** for you to be able to register for a test.
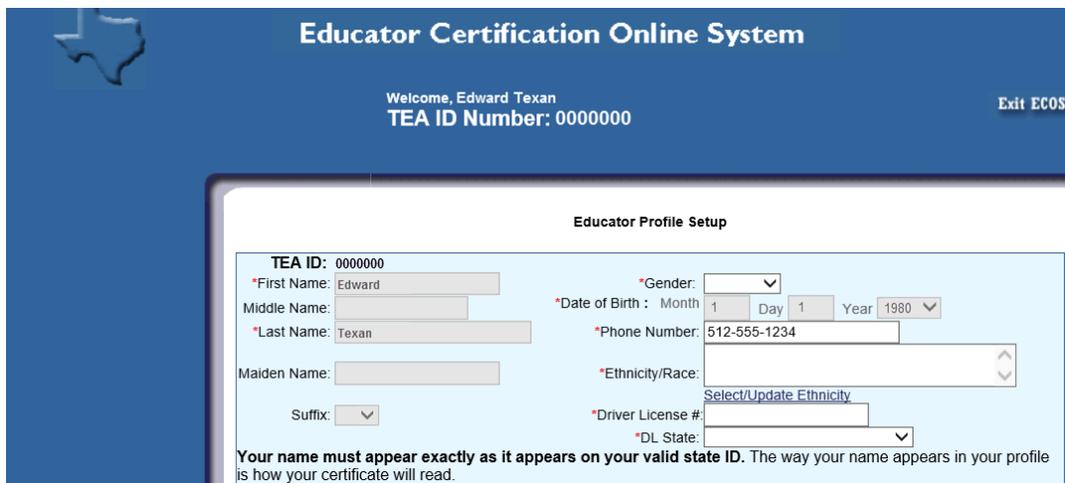
Verify your information and make any necessary changes. Click **Continue** at the bottom of the page to save the changes. Your updated information will be sent to the testing company in about an hour.

If you see an **Apply for Access** link instead of the **Educator** link after logging onto TEAL, complete the following steps:

- From the Self-Service menu, click **My Application Accounts**.
- Then click **Request New Account**.
- Another window appears, **click ECOSEducator.**
- The system will prompt you to enter your **social security number** and **birth year** twice
- The system will display a confirmation message in green: "Your request was successfully submitted with a request ID number."
- You should now see the **Educator** link under **Access Applications** from the Self-Service menu. *You may need to click Refresh links.*

If you still do not see the **Educator** link or receive an error message, submit a TEA Help Desk ticket.